

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement
2017/2018-2020/2021
between institutions from
Programme and Partner Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city	Contact details (email, phone)	Website (eg. of the course catalogue)
University "Dunarea de Jos" of Galati Romania PIC: 999879784 Erasmus Office Str. Domneasca nr. 47 800001 Galati, Romania Fax: +40 236 461 353	RO GALATI01	Institutional Coordinator: Assoc. Prof. Steluța STAN steluta.stan@ugal.ro +40 336 130 203 Mobility Coordinator: Prof. Dan SCARPETE dan.scarpete@ugal.ro +40 336 130 159 Academic contact: Assoc. Prof. Iuliana-Petronela BARNA iuliabarna@yahoo.com +40 751 267 152 Contact Person: Mrs. Adriana PETRESCU erasmus@ugal.ro +40 756 063 672	University home page http://www.en.ugal.ro/ Course Catalogue http://www.en.ugal.ro/studii/erasmus/course-catalogue

<p>State University of Physical Education and Sport Chisinau, Moldova</p> <p>International Relations Office 22, A Doga Street Chisinau, Republic of Moldova Fax: +373 22 497 671</p> <p>PIC: 927757859</p>	MD Chisinau	<p>Erasmus Institutional Coordinator: Mrs. Viorica CALUGHER vio.calugher@mail.ru +373 69 074 489</p>	<p>University home page www.uefs.md</p> <p>Online course catalogue</p>
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Trainee-ships *
RO GALATI01	MD Chisinau	1014	Sports	1 st , 2 nd	10 = 2 students x 5 months	-
		0915	Therapy and rehabilitation	1 st , 2 nd	10 = 2 students x 5 months	-
MD Chisinau	RO GALATI01	1014	Sports	1 st , 2 nd	10 = 2 students x 5 months	-
		0915	Therapy and rehabilitation	1 st , 2 nd	10 = 2 students x 5 months	-

[*Optional: subject area code & name and study cycle are optional.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
RO GALATI01	MD Chisinau	1014	Sports	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days/week)
		0915	Therapy and rehabilitation	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days/week)
MD Chisinau	RO GALATI01	1014	Sports	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days/week)
		0915	Therapy and rehabilitation	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days/week)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO GALATI01		Romanian	English ^{*)}	B2 Romanian/English	B2 Romanian/English
MD Chisinau		Romanian	English ^{*)}	B2 Romanian/English	B2 Romanian/English

^{*)} Only for tutoring

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

RO GALATI01:

Students: The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the International Relations Office/Erasmus (erasmuska107@ugal.ro) prior to the nomination deadline. An invitation will be released upon home university request.

Application forms are available on the website

<http://www.en.ugal.ro/studii/erasmus/incoming-students>

Signed forms must be sent by e-mail to: erasmuska107@ugal.ro

Students must arrive at least 3 days before the academic year/semester starts, but not during the weekends.

Students in Bachelor and Master study programs are allowed to attend courses of maximum 63 credits/academic year and 33 credits/semester.

Staff: Teaching and non-teaching staff should send (dan.scarpete@ugal.ro) their Teaching or Training Programme prior to their arrival at the University "Dunarea de Jos" of Galati. An invitation will be released upon staff request.

Disabled Students and Staff are welcome.

Chisinau:

Students: The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the International Relations Office/Erasmus (erasmusplus@usefs.md) prior to the nomination deadline. An invitation will be released upon home university request.

Application forms are available on the website

<http://www.en.usefs.md>

Signed forms must be sent by e-mail to: erasmusplus@usefs.md

Students must arrive at least 3 days before the academic year/semester starts, but not during the weekends.

Students in Bachelor and Master study programs are allowed to attend courses of maximum 63 credits/academic year and 33 credits/semester.

Staff: Teaching and non-teaching staff should send (vio.calugher@mail.ru) their Teaching or Training Programme prior to their arrival at the "State University of Physical Education and Sport" of Chisinau, Republic of Moldova. An invitation will be released upon staff request.

Disabled Students and Staff are welcome.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Autumn term* [month]	Spring term* [month]
RO GALATI01	Nomination: 15 June Application: 15 July	Nomination: 15 December Application: 15 January
MD Chisinau	Nomination: 15 June Application: 15 July	Nomination: 15 December Application: 15 January

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. Information

1. Grading systems of the institutions

RO GALATI01:

Marks from 1 to 10 (1-4=Fail; 5-10=Pass)

The value of local credits corresponds to ECTS credits.

MD Chisinau:

Marks from 1 to 10 (1-4=Fail; 5-10=Pass)

The value of local credits corresponds to ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	erasmuska107@ugal.ro + 40 336 130 159	http://www.en.ugal.ro/studii/erasmus/incoming-students
MD Chisinau	erasmusplus@usefs.md +373 69074489	http://www.usefs.md

RO GALATI01:

Students and staff from Moldova need visa to enter Romania. Within 15 days after their arrival, they need to register within Immigration Office, providing a proof of sufficient funding and health insurance coverage. Students will be assisted to prepare their registration in order to get their residence permit.

Chisinau:

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	erasmuska107@ugal.ro + 40 336 130 159	http://www.en.ugal.ro/studii/erasmus/incoming-students
MD Chisinau	erasmusplus@usefs.md +373 69074489	http://www.usefs.md

RO GALATI01:

Students and staff should have a valid Health Insurance.

MD Chisinau:



Students and staff should have a valid Health Insurance 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	erasmuska107@ugal.ro + 40 336 130 159	http://www.en.ugal.ro/studii/erasmus/incominq-students
MD Chisinau	erasmusplus@usefs.md +373 69074489	http://www.usefs.md

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
RO GALATI01	Prof. Dan SCARPETE Erasmus+ Mobility Coordinator	18.01.2018	
Chisinau – Republic of Moldova	PhD, associate professor Viorica CALUGHER Erasmus+ Mobility Coordinator	18.01.2018	

³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation